



# M.Y. CHINA

Thank you for considering our restaurant to host your special event. We are pleased to offer a wide variety of private dining, event and catering services.

## Facilities

We have several wonderful seating options available.

The first is our intimate “Monk Room,” located at the south end of the restaurant. This beautiful room features 18 cloisonné and brass Buddhist Monks from Guangzhou. The Monk Room seats up to 64 guests comfortably and will hold up to 90 guests for cocktails and Dim Sum.

If the Monk Room is too confined for your taste, we also offer our patio seating, which extends beyond our main dining room and opens up to the magnificent and historic Emporium dome. The patio seats 42 comfortably and will hold up to 60 standing guests for cocktails.

Our entire restaurant is also available for full buyouts of up to 180 guests. We happily accommodate any celebration or event.

## Availability

M.Y. China is available for private parties every day of the week, for both lunch and dinner. Please check with our dedicated Special Events Coordinator for availability of exact dates and times. Reservations are based on a first come, first serve basis. If we cannot accommodate you on the exact date requested, we are more than happy to provide you with information on an alternative date.

## How Our Menus Work

We will work with you to create a personalized set menu for any party size. Party of 20 or more require a set menu. Please see sample banquet menus, served family style, and designed to create a special culinary experience. Vegetarian options are available. Please let our Special Event Coordinator know if you have any dietary restrictions or requirements. We will do our best to accommodate all dietary needs.

## Beverage

All beverages are based on consumption. We have an extensive wine list and full bar and hand-crafted cocktails, specifically chosen to pair with Chinese food. We can tailor your wine selections to match your menu and enhance your dining experience. Wine requests should be made seven days in advance to ensure availability.

## Minimums, Gratuity, and Taxes

In order to hold space for your party, we require all of our guests to commit to paying a minimum amount on food and beverages, which varies depending on the date, time, and amount of space needed.

Food & Beverage Minimums are for food and beverages only, and do not include service charges, sales tax, or additional services requested (such as flowers, music and other miscellaneous charges). Tax exemption certificates must be on file 1 week before the event. The guaranteed minimum only applies to food and beverages consumed (and provided by the restaurant) on the premises at the time of the event.

## Guarantee and Head Count

Your guest count must be confirmed at least 72 hours prior to your event. After 72 hours, we can only accept increases in this number. The confirmed guest count will be used as the minimum in finalizing your bill.

## Contract, Cancellations, and Guarantees

A signed Special Event Contract and a credit card confirmation are required to hold your reservations. The full amount will be charged during the date of your event. The signed Special Event Contract and credit card confirmation must be returned within 5 working days of receiving the contract to secure the room and date. If cancellation of an event occurs within 72 hours of the scheduled date, you will be charged for all estimated food, beverages, service & tax. Full payment is due at the conclusion of your event. We accept all major credit cards (Visa, MasterCard, Discover and American Express) as well as cash.

## Cake Cutting Fee

Thank you for choosing M.Y. China for your special event. And since we love a good celebration, we never charge a cake cutting fee, because what's a celebration without cake?!

## Corkage

If you choose to provide your own wine, a fee of \$25 per 750mL bottle will be applied to your bill. The corkage fee for magnum bottles are \$50.

## Audio / Visual Needs

Arrangements for audio/visual equipment can be made in advance.

## Floral Arrangements & Decorations

Arrangements for flowers may be made through M.Y. China. All decorations must be approved by the restaurant before the party, including temporary installations.

## Parking, Valet, Limousines

Valet Parking is available at the Nordstrom's Valet located on 5th Streets, between Market Street and Mission Street. We offer parking validation which is good for \$10 for 3 hours. Please inquire about valet hours. Additional Parking is available at the Public Garage on Mission, between 4th & 5th Streets. Validation is not available for this lot. If you are interested in limousine service, please contact your Special Events Coordinator to arrange it for you.

## Buyout of M.Y. China

M.Y. China is available for restaurant buyouts! There are numerous ways to arrange the M.Y. China dining room and Monk Room for larger daytime meetings, lunches and/or dinners for up to 180 guests. Buyout minimums are upon request and at the discretion of the Special Events Coordinator.

Contact us today to reserve your space for a unique and memorable celebration! Our Special Events Coordinator will guide you in creating an event that best suits your budget and your vision. We aim to exceed your expectations and to handle the details for you, leaving you to enjoy your time with us.